

Conemaugh Valley School District
Board of School Directors
Committee and Regular Meeting
March 13, 2014

Committee Meeting The regular monthly Committee Meeting of the Conemaugh Valley Board of School Directors was held on Thursday, March 13, 2014, in the library of the Conemaugh Valley Elementary School. The meeting was called to order by Vice President Todd Roberts at 6:37 P.M. A prayer was offered by Donell Jacoby, followed by a flag salute lead by Jennifer Preuss. Roll call of members present: Larry Gossard, Donell Jacoby, Peter J. Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Also present: David Lehman, Eric Miller, Shane Hazenstab, William Kanich, and Attorney John Kuzmiak. Absent: Mark Vibostok and Lawra Stuart.

Speakers: 1. Bob Wright, Stantec, spoke about the new Elementary Building Project. Items are substantially complete. The school plaque was discussed. No errors were found.

Executive Session Motion by Mrs. Jacoby, second by Mr. Rykala to enter into Executive Session for Legal Purposes at 6:53 P.M.

All "Ayes" Motion Carried.

Executive Session End Motion by Mr. Gossard, second by Mrs. Reese to end Executive Session at 7:19 P.M.

All "Ayes" Motion Carried.

Speakers: 2. BK Horner, Foreman Construction, spoke about the final stages of the building project.

3. Tim McDonald & Phil Cotchen, Avail Business Systems, spoke about the Furniture Acquisition for the new elementary school.

4. Megan Paonessa, Sophomore Class Student Council member, spoke about going to the National Student Council Conference in Orlando, FL from June 24-30, 2014.

5. Sydney Hamilton, Senior Forensic Student, qualified for the National and State Forensic meets. She would like to attend this state meet and requested the Board's permission.

6. Jody Gustkey, parent, spoke about Kindergarten Registration and the start of school which is August 25, 2014. Her son turns 5 on August 28th and will miss the cut-off for the 2014-2015 school year. She is requesting that we research this.
7. Mrs. Karen McGowan, citizen group, spoke about the CVES building and inquired about the land survey and appraisal.
8. Wendy Konicky, Conemaugh Valley Alumni Association Representative, spoke about their calendar of events.
9. Kaitlyn Stiffler, Student Board Representative, provided a report on the Student Council Activities.
10. Paula McCleester, Athletic Director, spoke about the Varsity Softball Team and the Jr. High Softball Team.

Executive Session Motion by Mr. Gossard, second by Mr. Truscello, Sr. to enter into Executive Session for Personnel Issues at 9:42 P.M.

All "Ayes" Motion Carried.

Executive Session End Motion by Mr. Truscello, Sr., second by Mr. Rykala to end Executive Session at 10:45.

All "Ayes" Motion Carried.

Adjournment Motion by Mr. Gossard, second by Mrs. Preuss to adjourn Committee Meeting at 10:50 P.M.

All "Ayes" Motion Carried.

Regular Board Meeting The regular monthly Board Meeting of the Conemaugh Valley Board of School Directors was held on Thursday, March 13, 2014, in the library of the Conemaugh Valley Elementary School. The meeting was called to order by Vice President Todd Roberts at 10:51 P.M. Roll call of members present: Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello Sr. Also present: David Lehman, Eric Miller, Shane Hazenstab, William Kanich, and Attorney John Kuzmiak. Absent: Mark Vibostok and Lawra Stuart.

Minutes Motion by Mr. Truscello, Sr., second by Mr. Rykala to accept and place on file the minutes of the Regular Board Meeting of February, 13, 2014; Treasurer's Report for February 2014; Payment of Bills Prior to Board

Approval in the amount of \$524,398.71; Bills for Payment in the amount of \$154,223.30; Treasurer's Report for February; Budgetary Report; PLGIT ARM Account of Bills Paid Prior to Board Approval in the amount of \$613,870.04 – Series 2013; PLGT Treasurer's Report Series 2011 and 2013; Student Activity Account Quarterly Report-December 2013.

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, Francis Truscello, Sr. Absent: One (1) Mark Vibostok

Motion carried.

Motion made by Mr. Gossard, second by Mr. Truscello, Sr. to approve the following:

- | | |
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| Graduation Day | 1. The Graduation Date as June 5, 2014. |
| 2013-2014
School Calendar
Revision | 2. Six additional days added to the 2013-2014 School Calendar as make-up days. May 29, May 30, June 2, June 3, June 4, and June 5 will be added to the calendar.

Note: CVSD missed school on 1/7/2014, 1/28/2014, 2/3/2014, 2/5/2014, 2/18/2014 & 2/19/2014. |
| 2014-2015
School Calendar | 3. The School Calendar for the 2014-2015 school year.

(Attachment A) |
| ACT 80 Days | 4. To direct the Superintendent to request three (3) Act 80 days for the 2014-2015 school year from the PA Department of Education.

Note: If approved, the Act 80 days will be: November 10, 2014, January 16, 2015, and March 6, 2015. |
| Grade
Configuration
Change | 5. To grant the Superintendent the authority to request grade configuration change to reflect that Pre-K half-time is no longer offered at CVES. Grades on EdNA (PA Dept. of Educational Names and Addresses) will be as follows: Pre-K-F, K-F-6.

Note: Request was made on-line in November and they have just now responded. |

Field Trip
Request -
TSA Leadership
Conference

6. To approve the Field Trip request for the TSA Group to participate in the TSA Leadership Conference at Seven Springs from April 9, 2014 through April 12, 2014.

(Attachment B)

Policy Adoption –
Policy-223.1 –
Student Driving and
Parking Privileges

7. To adopt Policy – 223.1 – Student Driving and Parking Privileges.

(Attachment C)

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mrs. Jacoby, second by Mr. Gossard to approve the following:

Extracurricular
Minimum Starting
Salary

8. To set the minimum starting salary for the Coordinator of Online Education at \$1000.00 and for the Assistant Coordinator of Online Education at \$800.00.

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mrs. Jacoby, second by Mr. Gossard to approve the following:

Support Staff Hire-
Special Education
Secretary

9. To hire Stacey Bailey as the Special Education Secretary at her current salary of \$10.05/hour (her salary before).

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr.. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mrs. Reese, second by Mr. Gossard to approve the following:

Extra-Curricular/
Supplementary
Position-Coordinator
Of Online Education

10. To hire Laurie Semelsberger as the Coordinator of Online Education at a salary of \$1000.00.

(Attachment D)

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mrs. Jacoby, second by Mrs. Reese to approve the following:

Extra-Curricular
Supplementary
Position-Assistant
Coordinator of
Online Education

11. To hire Toni Shaffer as the Assistant Coordinator of Online Education at a salary of \$800.00.

(Attachment E)

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mr. Rykala, second by Mr. Truscello, Sr. to approve the following:

Real Estate
Tax Refund

12. To approve a real estate tax refund of \$920.14 to David Knobloch, Conemaugh Township, per the PA Department of Military and Veterans Affairs.

(Attachment F)

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mr. Rykala, second by Mr. Gossard to approve the following:

- Superintendent-
Hire/Reappointment
13. The hire/reappointment of David Lehman as Superintendent of Schools, Beginning July 1, 2014 with a five (5) year contract, beginning at a \$107,600.00. Contract to be drawn up and approved by the Board of Education.

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mr. Truscello, Sr., and second by Mr. Gossard to approve the following:

- Job Description –
Superintendent
14. The attached superintendent’s job description.

(Handout)

- Objective Performance
Standards-
Superintendent
15. The attached Superintendent’s Objective Performance Standards.

(Handout)

- Volunteer Coaches
16. The following Volunteer Coaches – providing all necessary paperwork in completed:

Mary Vibostok & Tammie Slavick – Jr. High Volleyball
Todd Ribblett – Jr. High Softball

(Attachment G)

- Professional Substitutes 17. The following Professional Substitute(s):
Crystal Nagy – LPN
- IU08 Substitutes 18. The following IU08 substitute(s) for the 2013-2014 school year.
Shelly Morris
- Professional Staff Retirement 19. The resignation/retirement of Carol Moffat as Librarian/Gifted Teacher at the Conemaugh Valley Elementary School effective the last day of the school year 2013-2014.
(Attachment H)
- IU08 Budget 20. The IU08 Budget for 2014-2015 school year.
(Attachment I)
- Payroll Records Imaging 21. Business Records Management, LLC to scan and create electronic records for payroll related documents.
(Attachment J)
- Technology Purchase-ChromeBooks 22. The attached purchase order for 220 ChromeBooks and associated licensing at a cost of \$63,577.80.
(Attachment K)

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mr. Rykala, second by Mr. Truscello, Sr. to approve the following:

Change Order WC-004-
PR-32 Change Door
Hardware

23. The Change Order WC-004 – PR-32 Change Door Hardware at a cost of \$2,951.55.

(Attachment – Contingency Log)

Change Order CC-001 –
PR-35 Change
Reception Desk

24. The Change Order CC-001 – PR-35 Change Reception Desk at a cost of \$1,845.00.

(Attachment – Contingency Log)

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Motion made by Mr. Rykala, second by Mr. Truscello, Sr. to approve the following:

Idlewild and Soak
Zone School
Picnic

25. The date of Saturday, May 24, 2014 as the CV School Picnic date at Idlewild and Soak Zone.

(Attachment A-A)

Support Staff
Substitutes

26. The hiring of the following Support Staff Substitutes pending completion of all necessary paperwork:

Kayla Livingston

Kristopher Owens

Purchase of
Furniture for the
New Elementary

27. To proceed with the purchase of furniture for the new elementary school building, from Avail Business Systems, Inc., at a cost of \$371, 000.00.

Resignation of
Lori Stiles-Asst.
Jr. High Softball
Coach

28. The resignation of Lori Stiles as Assistant Jr. High Softball Coach effective immediately.

National Student
Council
Conference

29. The trip to the National Student Council Conference in Orlando, FL on June 24 – June 30, 2014 pending clearances.

Funding for the
National Student
Council Conference

30. The advance of \$2000.00 to the 4 Student Council Representatives attending the National Student Council Conference in Orlando, FL on June 24-June 30, 2014.

State Forensics
Tournament

31. The trip to the Forensics State Tournament on March 28-29, 2014, at Susquehanna University at a cost of \$1,202.00 pending the appropriate chaperones as determined by the Administration.

Learning Lamp
Grant Writing

32. The Superintendent's work with the Learning Lamp for Grant Writing up to \$3,000.00

Roll call vote: Eight (8) yes, Larry Gossard, Donell Jacoby, Peter Knaze, Jennifer Preuss, Jennifer Reese, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: One (1) Mark Vibostok.

Motion carried.

Adjournment

Motion by Mr. Truscello, Sr., second by Mr. Gossard to adjourn at 11:01 P.M. All "Ayes". Motion Carried.

Respectfully Submitted,

Donell Jacoby
Secretary

DJ/cm

