Conemaugh Valley School District

Board of School Directors

Committee and Regular Meeting

May 12, 2022

Committee The regular monthly Committee Meeting of the Conemaugh Valley Board

Meeting of School Directors was held on Thursday, May 12, 2022, in the Music Room of the Conemaugh Valley Elementary School. The meeting was called to order by President, Todd Roberts at 6:33 P.M. A moment of silence was observed. A flag salute was led by Melissa Clark. Roll call of members present: Melissa Clark, Donell Jacoby, Todd Roberts, David Rykala, and Francis Truscello, Sr. Also present: Shane Hazenstab, Michelle LaRose, Attorney Brian Litzinger, Mandy Livai, Eric Miller, and Jeffrey Miller. Absent: Daniel Markiewicz, Hannah Ribblett, Heather Richards, and James Stiffler, Jr.

Speakers 1. Shane Hazenstab, Superintendent, gave an update of the NFL

Grassroots Grant Application regarding lights for the football

field.

2. Eric Miller, Business Manager, spoke about another company

possibly giving CV a quote on lights for the football field. He

also spoke about CJL Engineering visiting the High School to

review the current HVAC system in the building.

Executive Session Motion by Mr. Truscello, Sr., second by Mrs. Clark to enter into

Executive Session for Legal & Personnel Issues at 7:16 P.M.

All “Ayes”. Motion Carried.

Executive

Session End Motion by Mr. Truscello, Sr., second by Mrs. Clark to end Executive Session at 7:45 P.M.

All “Ayes”. Motion Carried.

Regular Board Meeting

April 14, 2022

Adjournment Motion by Mr. Rykala, second by Mrs. Clark to adjourn the

Committee Meeting at 7:46 P.M.

All “Ayes”. Motion Carried.

Regular Board The regular monthly Board Meeting of the Conemaugh Valley Board

Meeting of School Directors was held on Thursday, May 12, 2022, in the Music Room of the Conemaugh Valley Elementary School. The meeting was called to order by President, Todd Roberts at 7:46 P.M. Roll call of members present: Melissa Clark, Donell Jacoby, Todd Roberts, David Rykala, and Francis Truscello, Sr. Also present: Shane Hazenstab, Michelle LaRose, Attorney Brian Litzinger, Mandy Livai, Eric Miller, and Jeffrey Miller. Absent: Daniel Markiewicz, Hannah Ribblett, Heather Richards, and James Stiffler, Jr.

Communications None

Minutes and

Reports Motion by Mr. Rykala, second by Mr. Truscello, Sr. to accept and place on file the minutes from the April 2022 Board Meeting, the Payment of Bills Prior to Board approval in the amount of $674,476.63; Cafeteria Bills Paid Prior to Board approval in the amount of $32,390.56; Cafeteria Revenue Report for March 2022 in the amount of $132,536.94; Athletic Account Reconciliation for April 2022; the Treasurer’s Report for April 2022 in the amount of $3,269,115.34; the Condensed Board Summary Reports for April 2022; PLGIT Investment Holdings Account for April 2022.

All “Ayes”. Motion Carried.

Regular Board Meeting

May 12, 2022

Motion by Mr. Truscello, Sr., second by Mrs. Clark to approve the following:

Student and

Athletic

Insurance

Renewal 1. The renewal of the Student and Athletic Insurance coverage for the

2022-2023 school year as proposed by Arthur J. Gallagher & Co. with

a premium of $17,794.00.

(Attachment A)

Bank

Depositor 2. First National Bank of Pennsylvania and the Pennsylvania Local Govern-

ment Investment Trust (PLGIT) as Bank Depositors for the 2022-2023

fiscal year.

Bid Results 3. The following bid results for the 2022-2023 school year:

|  |  |  |
| --- | --- | --- |
| **2022-2023**  **BIDS** | **COMPANY** | **BID AMOUNT** |
|  |  |  |
| **CUSTODIAL** | Clearfield | $ 7,848.43 |
|  | Fagan | $ 4,965.00 |
|  | Metco | $ 224.00 |
|  | Sunseri Wholesale | $ 1,627.50 |
|  | **TOTAL** | **$ 14,664.93** |
|  |  |  |
| **MEDICAL** | Macgill | $ 1,946.90 |
|  | Metco | $ 326.94 |
|  | **TOTAL** | **$ 2,273.84** |
|  |  |  |

* **NOTE:** Athletic bids and the proposed 2022-2023 athletic budget will be

presented at the June Board Meeting.

Regular Board Meeting

May 12, 2022

Professional

Substitutes -

Ignite

Education

Solutions 4. The attached list of Professional Substitutes through Ignite Education

Solutions.

(Attachment B)

Student Activity

Account

Report 5. The Student Activity Account Report for April 2022.

(Attachment C)

Extended

School Year 6. The Extended School Year for summer 2022 with the Superintendent,

or designee, fulfilling staffing as needed by utilizing CV teachers and approved substitutes at an hourly rate of $22.50 per hour. In addition,

we will be utilizing the services of 3 paraprofessionals at 24 hours each.

**Site-based Students:**

2 CV Teacher - up to **64** hours each

CAMCO (Speech & OT) - **25** hours total

Note: In addition – we will be utilizing the services of 3 Paraeducators

at 24 hours each.

Summer

Enrichment

Program 7. The Summer Enrichment Program for students in grades K-2 who do not

receive special education services but would benefit with extra help. This

will coincide with ESY and the staff needed is as follows:

1 CV Teacher – up to 64 hours (this includes planning time)

1 Paraeducator – up to 24 hours

Regular Board Meeting

May 12, 2022

Substitute Teacher

Agreement w/

Ignite Ed.

Solutions 8. The substitute teacher agreement between Ignite Education Solutions and

CVSD to provide substitute teacher management services for the 2022-

2023 school year.

(Attachment D)

Athletic Trainer

Services Agmt

w/Chan Soon-

Shiong MC 9. The agreement with Chan Soon-Shiong Medical Center to provide Athletic

Trainer Services to the District at a cost not to exceed $20,000 per year for

the following school years; 2022-23, 2023-24, 2024-25. Note: This cost

remains the same from the 21-22 SY.

(Attachment E)

IT Management

Services

Contract 10. The three-year agreement with In-Shore Technologies for IT Management

Services at the following costs per year:

2022-2023 $73,500.00

2023-2024 $73,900.00

2024-2025 $74,400.00

**Note:** This contract will provide us with coverage 5 days per week.

(Attachment F)

PTO-Use of

Facilities 11. The Use of Facilities by the Conemaugh Valley Parent Teacher Organiza-

tion (PTO) to hold a Back to School Night Fundraiser. This would be a

community event and would take place in the parking lots of both buildings

on Thursday, August 18, 2022.

(Attachment G)

Regular Board Meeting

May 12, 2022

Board Policy

Manual Rev.-Sec.

600 & 700 12. The attached Policy Manual Revisions for Board Policies 601-718,

along with policies 917 & 918. Revisions provided by PSBA and

reviewed by the School Board Policy Committee:

|  |  |
| --- | --- |
| Policy Number & Name | Policy Number & Name |
| 601 – Fiscal Objectives | 625 – Procurement Cards – NEW |
| 602 – Budget Planning | 626 – Federal Fiscal Compliance |
| 603 – Budget Preparation | 626.1 – Travel Reimbursement-Federal Pgms |
| 604 – Budget Adoption | 701 – Facilities Planning |
| 605 – Tax Levy | 702 – Gifts, Grants, Donations |
| 606 – Tax Collection | 702.1 – Crowdfunding – NEW |
| 607 – Tuition Income | 703 – Sanitary Management |
| 608 – Bank Accounts | 704 – Maintenance |
| 609 – Investment of District Funds | 705 – Facilities and Workplace Safety |
| 610 – Purchase Subject to Bid/Quotation | 706 – Property Records |
| 611 – Purchases | 706.1 – ~~Disposal of Obsolete/Outdated Equipment~~ – DELETE |
| 612 – Purchases Not Budgeted | 707 – Use of School Facilities |
| 613 – Cooperative Purchasing | 708 – Lending of Equipment and Books |
| 614 – Payroll Authorization | 709 – Building Security |
| 615 – Payroll Deductions | 710 – Use of Facilities by Staff |
| 616 – Payment of Bills | 713 – ~~Liability for Personal Property~~-DELETE |
| 617 – Petty Cash | 715 – ~~Use of Fax Machines~~ DELETE |
| 618 – Student Activity Funds | 716 – Integrated Pest Management |
| 619 – District Audit | 717 – Cellular Telephones – NEW |
| 620 – Fund Balance | 718 – Service Animals in Schools |
| 621 – Local Taxpayer Bill of Rights-NEW | 917 – Parental/Family Involvement |
| 622 – GASB Statement 34 – NEW | 918 – Title I Parent and Family Engagement |
| 624 – Taxable Fringe Benefits - NEW |  |

(Attachment H) FIRST READING

WAIVE READING

Regular Board Meeting

May 12, 2022

Retirement –

Support Staff 13. The retirement of Patricia Dorofey as Support Staff/Full-Time School

Aide, effective May 31, 2022, with permission to post this position.

(Attachment I)

Retirement –

Support Staff 14. The retirement of Jean Shander as Support Staff/Full-Time School

Aide, effective May 31, 2022, with permission to post this position.

(Attachment J)

Resignation –

Support Staff 15. The resignation of Wilbur Roles, III as Support Staff/Full-Time Custodian,

effective immediately, with permission to post this position.

(Attachment K)

Permanent

Professional

Employee

Contract 16. The Permanent Professional Contract for Elementary Teacher, Laura Troy,

who has met all the requirements to be tenured with the District.

Hire – Extra-

Curricular –

Newspaper

Advisor 17. The hiring of Ruthann Csikos, Extra-Curricular/Newspaper Advisor, at a

salary of $700.00. Note: This hire will be for the 21-22 school year only as this is the last year of the 3-year extra-curricular contract.

Hire – Support

Staff Subs. 18. The hiring of the following as Support Staff Substitutes at a rate of $12.00

per hour:

Megan Kindja and Melissa Solt-Lohr

Regular Board Meeting

May 12, 2022

Admiral Peary

2022-2023

Budget 19. The 2022-2023 Admiral-Peary Budget as presented.

(Attachment A-A)

Roll call vote: Five (5) yes, Melissa Clark, Donell Jacoby, Todd Roberts, David Rykala, and Francis Truscello, Sr. Absent: Four (4) Daniel Markiewicz, Hannah Ribblett, Heather Richards, and James Stiffler, Jr.

Motion Carried.

Adjournment Motion by Mr. Truscello, Sr., second by Mrs. Clark to adjourn the meeting at 7:54 P.M.

All “Ayes”. Motion Carried.

Respectfully Submitted,

Donell Jacoby

Donell Jacoby

Board Secretary

DJ/cm