

**REQUEST FOR APPROVAL OF FUND RAISING PROJECT**

SOLICITATION OR SELLING:

- 3270 There shall be no soliciting from or selling to students or staff members within the school without approval of the principal.
- 3270.1 No employee shall solicit money from students or parents for additional materials or equipment.
- 3270.2 Soliciting outside the school premises for funds for school activities or sale of products outside the school premises for funds for school activities by the students or staff or the district shall have prior written approval of the Superintendent and the principal.
- 3270.3 All organizations requesting solicitation of funds must be approved by the Conemaugh Valley Board of School Directors.

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Organization \_\_\_\_\_ Grade(s) \_\_\_\_\_

Purpose of Project \_\_\_\_\_

Item(s) for Sale \_\_\_\_\_ Sale Prices \_\_\_\_\_

President of Organization \_\_\_\_\_  
(print name) (signature)

Mailing Address: \_\_\_\_\_

Beginning Date \_\_\_\_\_ Ending Date \_\_\_\_\_ Project Cost Anticipated \$ \_\_\_\_\_ Project Profit Anticipated \$ \_\_\_\_\_

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**Principal's Recommendation**

Request Justified \_\_\_\_\_ YES \_\_\_\_\_ NO

Approval \_\_\_\_\_ YES \_\_\_\_\_ NO

Dates Cleared \_\_\_\_\_ YES \_\_\_\_\_ NO

Principal's Signature \_\_\_\_\_

Date \_\_\_\_\_

**Superintendent's Action**

Request Approved \_\_\_\_\_ YES \_\_\_\_\_ NO

Date Approved \_\_\_\_\_

Superintendent's Signature \_\_\_\_\_

Date \_\_\_\_\_