

Conemaugh Valley High School
TRANSCRIPT REQUEST FORM

Please check one:

Official Transcript _____

Complete college/scholarship information of where you want the transcript sent to. Official copies **MUST** be mailed by the school. No charge while still a student.

Unofficial Transcript _____

An unofficial copy is a student copy---First unofficial copy-free. Additional unofficial copies-\$3.00 charge.

STUDENT: _____

Name of College(s)/Scholarship(s): _____

College/Scholarship Address : _____

REQUEST MUST BE SIGNED:

Student's Signature

Date

Conemaugh Valley Transcript Request Policy--requires a one week minimum for all requests.

FOR OFFICE USE ONLY: DATE MAILED: _____