

Conemaugh Valley School District  
Board of School Directors  
Committee and Regular Meeting  
June 9, 2022

Committee Meeting

The regular monthly Committee Meeting of the Conemaugh Valley Board of School Directors was held on Thursday, June 9, 2022, in the Music Room of the Conemaugh Valley Elementary School. The meeting was called to order by Vice President, David Rykala at 6:30 P.M. A moment of silence was observed. A flag salute was led by Kevin Heinlein. Roll call of members present: Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, David Rykala, James Stiffler, Jr., and Francis Truscello, Sr. Also present: Shane Hazenstab, Michelle LaRose, Attorney Brian Litzinger, Mandy Livai, Eric Miller, and Jeffrey Miller. Absent: Melissa Clark and Todd Roberts.

Speakers

1. Eric Miller, Business Manager, spoke about CJL Engineering inspecting the pipes in the High School building. He also spoke about the sports trophies that have accumulated over the years. Discussions will continue concerning this matter.
2. Kevin Heinlein, Asst. Football Coach, spoke about the helmet fundraiser that was held for the *Lighting the Valley*. He states that \$3,400.00 was raised. He also spoke about any available grant money.

Executive Session

Motion by Mr. Markiewicz, second by Miss Ribblett to enter into Executive Session for Personnel & Safety Issues at 8:30 P.M.

All "Ayes". Motion Carried.

Executive Session End

Motion by Mr. Stiffler, Jr., second by Mr. Truscello, Sr. to end Executive Session at 10:07 P.M.

All "Ayes". Motion Carried.

Regular Board Meeting  
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Adjournment                      Motion by Miss Ribblett, second by Mr. Stiffler, Jr. to adjourn the Committee Meeting at 10:13 P.M.

All "Ayes". Motion Carried.

Regular Board Meeting                      The regular monthly Board Meeting of the Conemaugh Valley Board of School Directors was held on Thursday, June 9, 2022, in the Music Room of the Conemaugh Valley Elementary School. The meeting was called to order by Vice President, David Rykala at 10:14 P.M. Roll call of members present: Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, David Rykala, James Stiffler, Jr., and Francis Truscello, Sr. Also present: Shane Hazenstab, Michelle LaRose, Attorney Brian Litzinger, Mandy Livai, Eric Miller, and Jeffrey Miller. Absent: Melissa Clark and Todd Roberts.

Communications                      None

Minutes and Reports                      Motion by Mr. Truscello, Sr., second by Mrs. Richards to accept and place on file the minutes from the May 4, 2022 Special Board Meeting and the Regular Board Meeting of May 12, 2022, the Payment of Bills Prior to Board approval in the amount of \$786,598.78; Cafeteria Bills Paid Prior to Board approval in the amount of \$26,383.82; Cafeteria Revenue Report for April 2022 in the amount of \$5,748.28; Athletic Account Reconciliation Summary for May 2022; the Treasurer's Report for May 2022 in the amount of \$2,431,502.16; the Condensed Board Summary Reports for May 2022; PLGIT Investment Holdings Account for May 2022.

All "Ayes". Motion Carried.

Motion by Mr. Truscello, Sr., second by Mr. Markiewicz to approve the following:

2022-2023  
General Fund  
Budget

1. The 2022-2023 General Fund Budget for the Conemaugh Valley School District.

Adoption of General Fund Budget

- A. Resolved that a budget for the Conemaugh Valley School District for the fiscal year beginning July 1, 2022 and ending June 30, 2023 be adopted as herein specified.
  1. Anticipated Revenue to be **\$14,505,200**
  2. Anticipated Opening Balance to be **\$7,662,030**
  3. Anticipated Expenditures and Budgetary Reserve to be **\$22,167,230**
- B. Resolved that real estate taxes in the Conemaugh Valley School District for the fiscal year beginning July 1, 2022 and ending June 30, 2023 be set at **59.7772** mills per one dollar of assessed Valuation on **.0597772** per \$100 of assessed valuation.
- C. Resolved that taxes under the local Tax Enabling Act (Act 511) for the Conemaugh Valley School District be enacted for the 2022-2023 fiscal year as follows:
  1. Earned Income Tax at one-half of one percent.
  2. Occupational Privilege Tax of \$5.00 per taxable.
  3. Real Estate Transfer Tax at one percent.

2022 Homestead  
Farmstead  
Resolution

2. The 2022 Homestead/Farmstead Resolution for the Conemaugh Valley School District.

RESOLVED, by the Board of School Directors of the Conemaugh Valley School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2022 under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for Homestead and farmstead real estate tax reduction for the school year beginning July 1, 2022.
  - a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53, P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of **\$342,977.14**.
  - b. **Aggregate amount available.** The aggregate amount available during the school year for real estate tax reduction is **\$342,977.14**.
2. **Homestead/Farmstead numbers.** Pursuant to Act 50, 54 Pa C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
  - a. **Homestead property number.** The number of approved homesteads within the School District is **1912**.
  - b. **Farmstead property number.** The number of approved farmsteads within the School District is **3**.
  - c. **Homestead/Farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and farmsteads is **1915**.
3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and farmstead exclusion amount shall be equal. Dividing the paragraph 1(b) aggregate amount available during the school year for real estate tax reduction of **\$342,977.14** by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of **1915** the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is **\$179.10**.
4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of **\$179.10** School District real estate tax rate of **59.7772** mills **.0597772** be reflected on tax notices as a homestead exclusion for each approved homestead is **\$2,996** and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is **\$2,996**.

5. **Homestead/Farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of **\$2,996**. The tax notice issued to the owner of each approved farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of **\$2,996**.

All “Ayes”. Motion Carried.

Appointment of a  
Board Treasurer

3. Motion by Mrs. Jacoby, second by Mrs. Richards to approve the appointment of Francis Truscello, Sr. as Board Treasurer from July 1, 2022 through June 30, 2023. The stipend for this position is \$1,800.00.

Roll call vote: Six (6) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, David Rykala, and James Stiffler, Jr. Absent: Two (2), Melissa Clark and Todd Roberts. Abstention: One (1), Francis Truscello, Sr.

Motion Carried.

Motion by Mr. Stiffler, Jr., second by Mrs. Richards to approve the following:

Resignation –  
Professional  
Staff

4. The resignation of High School Art Teacher and Frontline Co-Advisor, Hannah Buchko, effective May 31, 2022, with permission to post these positions.

(Attachment A)

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Resignation –  
Professional  
Staff

5. The retirement of High School Foreign Language Teacher, Margaret Conners, effective May 31, 2022, with permission to post this position.

(Attachment B)

Resignation –  
Frontline  
Co-Advisor

6. The resignation of Kristie Oleksa as Frontline Co-Advisor effective immediately with permission to post this position.

(Attachment C)

Hire – Professional  
Employee-Learning  
Support Teacher

7. The hiring of Cassidie Shultz as a Professional Employee at a salary of \$32,500.00 and benefits as per the collective bargaining agreement. This hire is pending receipt of all necessary clearances and paperwork.

Hire – Support  
Staff- Full-Time  
Custodian

8. The hiring of Michael Faight as a full-time custodian at a rate of \$12.00 per hour with benefits as per the collective bargaining agreement. This hire is pending receipt of all necessary clearances and paperwork.

Hire – Support  
Staff - Full-Time  
Custodian

9. The hiring of James Saylor as a full-time custodian at a rate of \$12.00 per hour with benefits as per the collective bargaining agreement. This hire is pending receipt of all necessary clearances and paperwork.

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Hire – Support  
Staff – Part-Time  
Cleaner

10. The hiring of Danielle Yernaux as a part-time cleaner at a rate of \$12.00 per hour with benefits as per the collective bargaining agreement. This hire is pending receipt of all necessary clearances and paperwork.

Hire – Support  
Staff – Cook’s  
Helper

11. The hiring of Catherine Kist as a Cook’s Helper at a salary of \$12.00 per hour with benefits as per the collective bargaining agreement. This hire is pending receipt of all necessary clearances and paperwork.

All “Ayes”. Motion Carried.

Hire – Support  
Staff Substitutes

12. Motion by Mr. Truscello, Sr., second by Miss Ribblett to approve the hiring of the following as Support Staff Substitutes at a rate of \$12.00 per hour pending receipt of all necessary clearances and paperwork:

Willie Bedell – Anna Gunby – Tessa Gunby – Sadee LaRose –  
Joan Schellhammer – Hailey Stiffler – Roberta Stiles – Louis Vigna

Roll call vote: Six (6) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, David Rykala, and Francis Truscello, Sr. Absent: Two (2), Melissa Clark and Todd Roberts. Abstention: One (1) James Stiffler, Jr.

Motion Carried.

Motion by Mr. Stiffler, Jr., second by Miss Ribblett to approve the following:

Insurance  
Renewal

13. The renewal of the Worker’s Compensation, General Liability, Package, Auto, Umbrella, Errors and Omissions, Boiler, and Cyber coverage for the 2022-2023 school year as proposed by Arthur J. Gallagher & Co. with a premium of \$87,208.00.

(Handout)

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East Conemaugh  
Borough Tax  
Collector

14. The appointment of Karen Jasper as Tax Collector for East Conemaugh Borough effective June 9, 2022.

Threat Preparedness  
Package

15. The 2-Year Threat Preparedness Package as quoted by Gittings Protective Security at a cost not to exceed \$11,877.00 for the two years. This will cover the 2022-23 and 2023-24 school years.

(Attachment D)

Student Activity  
Account Report

16. The monthly report for the Student Activity Account for the month of May 2022.

(Attachment E)

Elementary  
Orientation

17. Kindergarten and New Student Orientation for August 17, 2022 at 9:00 a.m.

High School  
Orientation

18. Grade 7 and New Student Orientation for August 10, 2022 from 9:00 a.m. – 12:00 p.m.

Conferences

19. Members of the Board of Education and Administration to attend related workshops, conferences, and conventions during the 2022-2023 school year.

Grant Application

20. The Superintendent to apply for grants including: state, federal, and private foundations for the 2022-2023 school year.



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Community  
Eligibility

Provision Program 21. The District's participation in the Community Eligibility Provision Program for the 2022-2023 school year. This program offers free breakfast and lunch to all District students.

School Meal &  
Milk Price Increases

22. The following price increases for the 2022-2023 school year:

- Adult lunch .....\$4.05 (increase of .15)
- Adult breakfast.....\$2.10 (increase .15)
- Milk..... .50 (increase .10)
- 2<sup>nd</sup> Student Lunch.....\$3.00 (increase .75)
- 2<sup>nd</sup> Student Breakfast \$2.00 (increase .50)

(Attachment F)

Act 93  
Agreement

23. The attached Act 93 Agreement as proposed by the Administrative Negotiation TEAM and to continue through the 2025 school year. Note: This is a three (3) year agreement, a merit-based salary adjustment per year, and language adjustments.

(Handout)

ESY Agreement  
With ACRP

24. The agreement with Alternative Community Resource Program, Inc. to provide ESY services to CVSD special education student(s) that are placed in ACRP's Center for Achievement classroom. The cost of the program will be \$125.00 per day per student and run from June 27, 2022 through August 4, 2022.

(Attachment G)

Master Agreement  
w/Ignite Education  
Solutions

25. The Master Agreement with Ignite Education Solutions to provide long-term, contracted, and substitute staff to Conemaugh Valley on an as-needed basis for the 2022-2023 school year.

(Attachment H)

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Social Worker  
Agreement with  
Ignite Education  
Solutions

26. The Social Worker Agreement with Ignite Education Solutions for the 2022-2023 school year at a cost not to exceed \$67,435.50 for the year.

(Attachment I)

School Psychologist  
Agreement with  
Ignite Education  
Solutions

27. The School Psychologist Agreement with Ignite Education Solutions for the 2022-2023 school year at a cost not to exceed \$96,624.00 for the year.

(Attachment J)

Support Staff  
Substitute Agmt  
With Ignite  
Education Solutions

28. The Support Staff Substitute Agreement with Ignite Education Solutions for the 2022-2023 school year to provide Support Staff Substitutes on an as-needed basis at a rate of \$12.00 per hour plus administrative costs.

(Attachment K)

Support Staff  
Substitutes through  
Manpower

29. The following support staff substitutes as provided by Manpower:

Nellie Sarlouis and Roberta Summerville

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Support Staff  
Substitutes through  
Ignite Education  
Solutions

30. The following support staff substitutes as provided by Ignite Education Solutions:

Robin Blakely and Catherine Irvin

New Elementary  
Reading Series

31. The new Elementary Reading Series Textbooks, for grades Kindergarten through 2<sup>nd</sup> grade, as requested by the Elementary Reading & Administrative Teams. The cost of the textbooks will be \$43,625.07. The yearly cost for the workbooks will be \$5,200.00.

(Attachment L)

Elementary  
Student Handbook

32. The Elementary Student Handbook as previously provided by the Elementary Administrative Team.

(Handout)

High School  
Student Handbook

33. The High School Student Handbook as previously provided by the High School Administrative Team.

(Handout)

All “Ayes”. Motion Carried.

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Extra-Curricular  
Salaries

34. Motion by Mr. Truscello, Sr., second by Miss Ribblett to approve a 5% salary increase for all returning extra-curricular employees for the 2022-2023 school year.

Roll call vote: Five (5) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, David Rykala, and Francis Truscello, Sr. Absent: Two (2), Melissa Clark and Todd Roberts. Abstention: Two (2) Heather Richards and James Stiffler, Jr.

Motion Carried.

Extra-Curricular  
Hires

35. Motion by Mr. Truscello, Sr., second by Miss Ribblett to approve the slate of Extra-Curricular hires as per the attached. Note: These appointments will begin with the 2022-23 school year and will be effective until the individual resigns or the School Board decides to open a position to consider alternate options.

(Handout)

Roll call vote: Five (5) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, David Rykala, and Francis Truscello, Sr. Absent: Two (2), Melissa Clark and Todd Roberts. Abstention: Two (2) Heather Richards and James Stiffler, Jr.

Motion Carried.

Motion by Mr. Truscello, Sr., second by Mrs. Richards to approve the following:

2022-2023 Athletic  
Bid Results

36. The attached Athletic Bid Results for the 2022-2023 school year as presented.

(Attachment M)

Athletic Budget  
2022-23 SY

37. The attached Athletic Budget for the 2022-2023 school year as presented.

(Attachment M)

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Board Policy  
Manual Rev.-Sec.  
600 & 700 38.

The attached Policy Manual Revisions for Board Policies 601-718, along with policies 917 & 918. Revisions provided by PSBA and reviewed by the School Board Policy Committee:

Policy Number & Name	Policy Number & Name
601 – Fiscal Objectives	625 – Procurement Cards – <b>NEW</b>
602 – Budget Planning	626 – Federal Fiscal Compliance
603 – Budget Preparation	626.1 – Travel Reimbursement-Federal Pgms
604 – Budget Adoption	701 – Facilities Planning
605 – Tax Levy	702 – Gifts, Grants, Donations
606 – Tax Collection	702.1 – Crowdfunding – <b>NEW</b>
607 – Tuition Income	703 – Sanitary Management
608 – Bank Accounts	704 – Maintenance
609 – Investment of District Funds- <b>CHANGES</b>	705 – Facilities and Workplace Safety
610 – Purchase Subject to Bid/Quotation	706 – Property Records
611 – Purchases	706.1 – <del>Disposal of Obsolete/Outdated Equipment</del> – <b>DELETE</b>
612 – Purchases Not Budgeted	707 – Use of School Facilities
613 – Cooperative Purchasing	708 – Lending of Equipment and Books
614 – Payroll Authorization	709 – Building Security
615 – Payroll Deductions	710 – Use of Facilities by Staff
616 – Payment of Bills	713 – <del>Liability for Personal Property</del> <b>DELETE</b>
617 – Petty Cash	715 – <del>Use of Fax Machines</del> <b>DELETE</b>
618 – Student Activity Funds	716 – Integrated Pest Management
619 – District Audit	717 – Cellular Telephones – <b>NEW</b>
620 – Fund Balance	718 – Service Animals in Schools
621 – Local Taxpayer Bill of Rights- <b>NEW</b>	917 – Parental/Family Involvement
622 – GASB Statement 34 – <b>NEW</b>	918 – Title I Parent and Family Engagement
624 – Taxable Fringe Benefits - <b>NEW</b>	

(Attachment N)

SECOND READING  
WAIVE READING

Regular Board Meeting  
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Resignation – Support  
Staff/Custodian

39. The resignation of Matthew Zolnosky, Full-Time Custodian effective immediately.

(Attachment O)

Support Staff  
Substitutes through  
Sargent’s Personnel  
Agency

40. The following support staff substitutes as provided by Sargent’s Personnel Agency:

Richard Witherspoon

Hire – Support  
Staff – Part-Time  
Custodian

41. The hiring of Lewis Lorditch as a part-time custodian at a rate of \$12.00 per hour with benefits as per the collective bargaining agreement. This hire is pending receipt of all necessary clearances and paperwork.

Resignation –  
Board Member

42. The resignation of Melissa Clark, Conemaugh Valley School Board Member, effective immediately.

(Handout)

All “Ayes”. Motion Carried.

School Board  
Vacancy  
Appointment

43. Motion by Miss Ribblett, second by Mr. Stiffler, Jr. to appoint Dawn Thompson to the Board vacancy for the remainder of term through the 2023 Election Cycle.

(Handout)

All “Ayes”. Motion Carried.

Regular Board Meeting  
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Adjournment            Motion by Miss Ribblett, second by Mr. Markiewicz to adjourn the meeting at  
10:34 P.M.

All "Ayes". Motion Carried.

Respectfully Submitted,

*Donell Jacoby*

Donell Jacoby  
Board Secretary

DJ/cm