



Regular Board Meeting  
November 9, 2023

Regular Board Meeting      The Regular Monthly Board Meeting of the Conemaugh Valley Board of School Directors was held on Thursday, November 9, 2023, in the Board Room of the Conemaugh Valley Elementary School. The meeting was called to order by President, Todd Roberts at 8:45 P.M. Roll call of members present: Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, Todd Roberts, David Rykala, James Stiffler, Jr., Dawn Thompson and Francis Truscello, Sr. Also present: Shane Hazenstab, Michelle LaRose, Eric Miller, Jeffrey Miller, Brian Randall and Attorney Brian Litzinger.

Communications      *Thank You* card from The Roberts Family.

Minutes and Reports      Motion by Mr. James Stiffler, Jr., second by Miss Hannah Ribblett, to accept and place on file the minutes, as corrected, from the Regular Board Meeting of October 12, 2023; Bills paid Prior to Board approval in the amount of \$1,303,659.04; Cafeteria Bills Paid Prior to Board approval in the amount of \$38,258.80; Cafeteria Receipt Ledger for September 2023; the Treasurer’s Report for October 2023 with a balance of \$4,965,522.29; the Budget Summary Report for October 2023; and the PLGIT Investment Holdings Account for October 2023.

All “Ayes”. Motion Carried.

**1. New Business – General Administration**

Motion by Mr. Markiewicz, second by Mrs. Thompson to approve the following:

Second Shift Maintenance  
Supervisor

Job Description      A.      The Second Shift Maintenance Supervisor Job Description.  
(Attachment A)

Cyber Facilitator  
Job Description

B.      The Cyber Facilitator Job Description. (Attachment B)

Impact Statement -  
CVES Cyber  
Facilitator

- C. The Impact Statement for the CVES Cyber Facilitator with permission to post for those positions. (Attachment C)

Roll call vote: Nine (9) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, Todd Roberts, David Rykala, James Stiffler, Jr., Dawn Thompson and Francis Truscello, Sr.

Motion Carried

**2. New Business – Business and Finance**

Motion by Miss Ribblett, second by Mr. Markiewicz to approve the following:

Student Activity  
Account Report

- A. The monthly report for the Student Activity Account for the month of October 2023. (Attachment D)

CV Athletic  
Account Report

- B. The monthly report for the CV Athletic Account for the month of October 2023. (Attachment E)

Drama Scripts

- C. To purchase the performing rights and music tracks for this year's Drama Production of Mary Poppins. The total cost of this will be \$3,700.00. (Attachment F)

Roll call vote: Nine (9) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, Todd Roberts, David Rykala, James Stiffler, Jr., Dawn Thompson and Francis Truscello, Sr.

Motion Carried

**3. New Business – Personnel**

Motion by Mr. Stiffler, Jr., second by Mrs. Richards, to approve the following:

Hire - Support Staff  
2<sup>nd</sup> Shift Maintenance  
Supervisor

A. No action was taken.

High – Professional  
Educator

B. No action was taken.

Hire – Extra-Curricular  
High School Social  
Media Coordinator

C. The hiring of Teri Cruse as High School Social Media Coordinator at a salary of \$315.00.

Hire – Extra-Curricular  
Elementary Student  
Council Advisor

D. The hiring of Lori Stiles as the Elementary Student Council Advisor at a salary of \$368.00.

Hire – Extra-Curricular  
Elementary Reading  
Competition  
Co-Advisors

E. The hiring of Kathleen Marano and Heather Oravec as the Elementary Reading Competition Co-Advisors at a salary of \$315.00 each.

Hire – Extra-Curricular  
Ski Club Advisor

F. The hiring of Courtney Smith as the Ski Club Advisor at a salary of \$315.00.

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Hire – Extra-Curricular  
Elementary SWPBIS  
Team Member

- G. The hiring of Alyssa Klein as an Elementary SWPBIS Team Member at a salary of \$315.00.

Resignation-  
Support Staff

- H. The resignation of Eric Brittingham from the position of school custodian effective immediately, with permission to post for that position. (Attachment G)

Resignation-  
Support Staff

- I. The resignation of Abigail Livai from the position of school aide effective November 10, 2023, with permission to post for that position. (Attachment H)

Resignation-  
Extra-Curricular

- J. The resignation of Carey Stiffler from the position of Elementary SWPBIS Team Member effective immediately, with permission to post for that position. (Attachment I)

Professional  
Substitutes –  
Ignite Education  
Solutions

- K. The slate of professional substitutes as provided by Ignite Education Solutions. (Attachment J)

Roll call vote: Nine (9) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, Todd Roberts, David Rykala, James Stiffler, Jr., Dawn Thompson and Francis Truscello, Sr.

Motion Carried

**4. Legal Matters-Contract**

Motion by Miss Ribblett, second by Mr. Markiewicz, to approve the following:

Act 93

Amendment

A. The changes to the Act 93 Agreement as presented. (Handout)

Roll call vote: Nine (9) yes, Donell Jacoby, Daniel Markiewicz, Hannah Ribblett, Heather Richards, Todd Roberts, David Rykala, James Stiffler, Jr., Dawn Thompson and Francis Truscello, Sr.

Motion Carried

**5. Adjournment**

Motion to

Adjourn Meeting

A. Motion by Mr. Markiewicz, second by Mrs. Thompson to adjourn the meeting at 8:50 P.M.

All "Ayes". Motion Carried.

Respectfully Submitted,

*Donell Jacoby*

Mrs. Donell Jacoby  
Board Secretary